



2011 NAIOP Night of the Stars Award Finalist Additional Information

Congratulations! Your nomination has been selected by the Washington State Chapter of NAIOP Night of the Stars Committee as a finalist. Names of the finalists will be released to the general membership in early September. We are pleased that you have been selected and wish you the best of luck in the upcoming judging process.

Your interview will take place on the morning of September 22 or September 23 at the offices of GLY Construction, 200 – 112th Avenue NE, Suite 300, Bellevue, WA 98004-5878. Your interview day, time and additional interview details will be provided by August 19, 2011. Interviews will be limited to approximately 5 minutes. Please provide the following additional information for each award finalist by 5:00 p.m. Friday, August 19, 2011. – The information will be used for two purposes:

1. **Judges Notebooks** Please submit a one page (maximum) narrative with a complete project team roster that specifies the role of each firm. Submit up to three supporting exhibit pages containing information such as plans, elevations etc.. for projects and firm information/accomplishments for Developer and Deal of the year categories. Please submit one team or individual photo as appropriate for the award and a minimum of 4, maximum of 8 photographs that best represent the project. Submit information electronically in 8.5”by 11” size as one PDF file. In addition to submitting electronic version, provide twelve (12) hard copies in 8.5” x 11” format, double sided and punched for a standard three ring binder. We will assemble all nominations for the judges in notebooks, tabbed by categories. . The information submitted should allow the judges to fairly evaluate your nomination against the criteria and other nominations in your category. The judges will not tour projects. Please be concise as judges are volunteers and have a significant amount of material to review

2. **Event Collaterals** Finalist entry information submitted for the judges notebook will be included in the Night of the Stars event promotional efforts and the event video. Please submit electronically in MS Word doc. Format all written portions of the judges notebook information. Please submit electronically all the supporting exhibits, team photo and project photographs as either a TIF or JPG with minimum width dimensions of 4000 pixels (Color photographs are preferred, but black and white photos are acceptable.

Email all submissions to Jillanne Bates at NAIOP: Jillanne@naiopwa.org (Our e-mail server will accept files up to 10MB). Include the category & project name (in that order) in the subject line of the e-mail.